

Joining formalities of Specialist Officers, JMG Scale-I allotted by IBPS under CRP SPL – XV Reserve List (Phase-II)

Time and Activity Schedule

For joining the Bank, the procedure consists of two stages viz.

1. Pre-joining Document / Credential verification and Bio-metric Verification at our designated venues scheduled on **01.09.2026**.
2. Induction training followed by joining at allotted Branches / Zonal Offices (Tentatively in the month of **September, 2026**).

Therefore, candidates allotted by IBPS to Indian Bank for the post of Specialist Officers, JMG Scale-I under Common Recruitment Process (CRP SPL-XV) Reserve List (Phase-II) are advised to report at their own expense at the allotted venue on respective dates at **9.30 a.m.** for Document / Credential Verification, IRIS scan / Biometric verification and other formalities as applicable. Candidates are requested to kindly note that the offer of appointment will be issued separately, subject to satisfactory completion of Pre – Joining document verification.

Intimation letters are being sent separately on the registered email-IDs of the candidates and also through post. Please note if a candidate does not report for the Pre-Joining Document / Credential verification process on the specified date at the allotted venue, it will be construed that the candidate is not interested in joining the Bank's services and therefore his/her name will be permanently deleted from the provisionally selected list and no further correspondence will be entertained in this regard. List of candidates and the allotted venue and date for Document / Credential verification and other formalities is enclosed as **Annexure-I** (Page 5) and the address of the venue for reporting is enclosed as **Annexure-II** (Page 6).

Instructions to the candidates:

At the time of attending pre-joining verification process, candidates should invariably bring the photocopies and ORIGINALS of the following documents / certificates for submission.

Photocopies of the documents submitted should be self-attested and the ORIGINALS of all the documents should be invariably submitted for verification.

- 1) The intimation letter (issued to the candidate) duly signed by the candidate as unconditional acceptance of the terms and conditions as laid down therein.
- 2) Photo identity proof such as PAN Card / Passport / Driving License / Voter's Card / Bank Passbook with Photograph / Aadhaar Card/ e-Aadhaar with photograph. (2 Copies).
- 3) Address Proof. (2 Copies).

- 4) Aadhaar Card (2 Copies).
- 5) PAN Card. In case you do not possess a PAN card, copy of application submitted for obtaining PAN card to be submitted. (2 Copies).
- 6) In case of candidates who have changed their name will be allowed only if they produce original Gazette notification or original marriage certificate. All the candidates are requested to verify their testimonials and any difference (spelling error) in candidate's name in Online application to that of their documents / certificates should be supported by notarized affidavit in original.
- 7) Unconditional Discharge / Relieving certificate and Experience Certificate from the previous employer(s) (if any).
- 8) An Ex-serviceman candidate has to produce a copy of the Service or Discharge book along with pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of pre document verification formalities.
- 9) Fee receipt and printout of the online application submitted to IBPS, Original e-mail communication / final scorecard given by IBPS.
- 10) Copy of call letters for online examination (Preliminary and Main) and interview duly signed with photograph pasted on it.
- 11) Proof of Date of Birth (Birth Certificate issued by the Competent Authority or SSC / SSLC / Std. X / Std. XII Certificate with date of birth).
- 12) Marks sheets & Certificates of Class X / XII / SSC / SSLC / PUC / Diploma etc.
- 13) Year-wise / Semester-wise mark sheets and Certificates (Provisional Degree Certificate or Final Degree Convocation) of Graduation issued by University in support of their eligibility.
- 14) Mark sheets and Certificates of post-graduation, professional qualifications, additional qualifications etc., if any.
- 15) If the final result of graduation is not mentioned in the certificate or mentioned after the specified date as per the advertisement issued by IBPS, candidate has to submit a certificate from the College / University for having declared the result of graduation on or before said date.
- 16) The candidates belonging to SC / ST / OBC categories must produce relevant and valid Caste certificate issued by the competent authority in the prescribed format as notified in the IBPS advertisement. Please note that the caste name appearing in the caste certificate should match letter by letter with the caste name mentioned in the Central List for the State/UT to which candidates belong to.
- 17) OBC category candidates should submit the OBC certificate on the format prescribed by Govt. of India containing the 'non-creamy layer' clause, issued on or after 01.04.2025 till the date of interview as notified in the IBPS advertisement.
- 18) Candidates belonging to OBC category but coming under creamy layer and/ or if their caste does not find place in the **Central List** are not entitled to OBC reservation.

- 19) Disability certificate / Unique Disability Identity Card (UDID) in the prescribed format issued by the concerned Medical Authority, in case of Persons with Benchmark Disability category.
- 20) If the candidate has used the services of a Scribe at the time of Online Examination the duly filled in details of the scribe in the prescribed format.
- 21) Candidates belonging to EWS category should submit Income and Asset Certificate issued by any one of the Authorities as notified by the Government of India in the prescribed format, valid for the financial year 2025-26, based on the income for the financial year 2024-2025.
- 22) Candidates availing age relaxation under "Persons affected by 1984 riots", must produce a certificate from the District Magistrate to the effect that they are eligible for relief in terms of the Rehabilitation Package for 1984 Riot Affected Persons 4 sanctioned by the Government and communicated vide Ministry of Finance, Dept. of Financial Services Communication No.F.No.9/21/2006-IR dated 27.07.2007.
- 23) Five passport size and Three stamp size photographs (same as the one uploaded in online application).
- 24) Candidates are advised to open a Savings Bank Account with a Branch of Indian Bank with Cheque Book facility and submit front page of the passbook (SB Account).
- 25) Any other relevant documents in support of eligibility. The Photograph and IRIS / Biometrics of the candidate will be verified with the photo and Biometrics captured at the time of online tests. Decision of the Biometrics data verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates. Please note that matching of photo and IRIS / Biometrics is integral to successful completion of documents verification process. Refusal to participate in the process of Photograph and IRIS / Biometric Data verification on any occasion will lead to cancellation of candidature. Aadhar Verification of the candidates will also be carried out on consent basis.
- 26) The selection of the candidates is PROVISIONAL and subject to their being declared medically fit & document/biometric verification/KYC details being found satisfactory as per the requirements of the Bank. Candidates have to report strictly as per the time slot and date informed in this notification. No accommodation / stay arrangements will be provided to the candidates by the Bank during this document verification exercise.
- 27) Candidates are advised to go through this notice and intimation letter carefully and ensure submission of all the relevant documents during the document verification process. Request for Change of venue, Date & Time for Document submission, Biometric verification and joining will not be entertained.
- 28) Candidates are advised to disclose the Disciplinary Action if any, was initiated / punishment inflicted against him/her by his/her current / previous employer / organization. It has to be undertaken by the candidates that no disciplinary action is contemplated /or pending /or punishment awarded against him/her in his/her current / previous organization. Further any criminal proceedings are pending or have become final also have to be disclosed.

29) In addition to the above mentioned documents; candidates are advised to download the following forms from career page of www.indianbank.bank.in under Download Forms and submit the same duly filled.

- i. Biodata
- ii. Testimonials
(to be obtained from two respectable persons who are not relatives).
- iii. Attestation Form (2 copies).
- iv. Service Joining Report, Service Sheet, Declaration of Fidelity and Secrecy.
- v. Indemnity Bond with Surety
Candidates are required to submit an Indemnity Bond with Surety for an amount of Rs.2,00,000/- on a non-judicial stamp paper not less than face value of Rs.100/- jointly with surety wherein the candidate undertake to serve the Bank for a minimum period of 02 (two) years from the date of appointment. The document should be signed by the candidate and the surety on all pages. Candidates are also required to submit Photo Identity proof and Address proof of surety (self-attested by the Surety).
- vi. Fitness Certificate.
- vii. Declaration of Assets and Liabilities.

Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates.

Place: Chennai

Date: 25.08.2026

Deputy General Manager (HRM)

Details of the post wise candidates and allotted venue for Pre-Joining Verification Process of Probationary Officers to be held at various Zonal Offices (**Date: 01.09.2026, Time: 9:30 AM**) are mentioned below:

SL. NO.	REGISTRATION NO.	NAME	POST	VENUE
1	2550077557	Mr. ABHINAV RAJENDRA DHALE	AGRICULTURAL FIELD OFFICER	ZONAL OFFICE NAGPUR
2	2550092038	Mr. ABHISHEK ATMARAM SARKATE	AGRICULTURAL FIELD OFFICER	ZONAL OFFICE NAGPUR
3	2550071391	Ms. PALLAVI JAIPAL KOKODE	AGRICULTURAL FIELD OFFICER	ZONAL OFFICE NAGPUR
4	2550093004	Ms. PRAGYA MAYEE PUROHIT	AGRICULTURAL FIELD OFFICER	ZONAL OFFICE SAMBALPUR
5	2550103459	Ms. KARRI HYMAVATHI	AGRICULTURAL FIELD OFFICER	ZONAL OFFICE VIJAYAWADA
6	2550009701	Mr. ASHUTOSH JAISWAL	IT OFFICER	ZONAL OFFICE RAIPUR
7	2550173558	Mr. GOKUL SOOD	IT OFFICER	ZONAL OFFICE CHANDIGARH
8	2550069092	Mr. GAURAV HARBOLA	IT OFFICER	ZONAL OFFICE DEHRADUN
9	2550111233	Mr. BANAVATH KUMAR	IT OFFICER	ZONAL OFFICE HYDERABAD
10	2550050895	Mr. NATA MANJUNATH UMMARAJU	IT OFFICER	ZONAL OFFICE VIJAYAWADA
11	2550047395	Mr. PETA LEELA MANI KRISHNA	IT OFFICER	ZONAL OFFICE VIJAYAWADA

Address of Indian Bank Document Verification Centre

Sl. No.	VENUE	ADDRESS
1	ZONAL OFFICE, CHANDIGARH	INDIAN BANK, ZONAL OFFICE CHANDIGARH, 2ND FLOOR SCO 49-50 BANK SQUARE ,SECTOR 17B ,CHANDIGARH ,PIN -160017
2	ZONAL OFFICE, DEHRADUN	INDIAN BANK, ZONAL OFFICE DEHRADUN, 1 GANDHI ROAD ,1ST FLOOR NEAR CLOCK TOWER ,UTTARAKHAND,DEHRADUN,PIN -248001
3	ZONAL OFFICE, HYDERABAD	INDIAN BANK, ZONAL OFFICE HYDERABAD, 3-6-365 4TH FLOOR LIBERTY PLAZA ,HIMAYATHNAGAR ,GHMC ,HYDERABAD ,TELANGANA ,PIN -500029
4	ZONAL OFFICE, NAGPUR	INDIAN BANK, ZONAL OFFICE NAGPUR, PALM ROAD ,NEAR RBI ,CIVIL LINE NAGPUR ,MAHARASHTRA ,PIN -440001
5	ZONAL OFFICE, RAIPUR	INDIAN BANK, ZONAL OFFICE RAIPUR, KUSHAL VATIKA ,18/1421 NEAR RAYMIND SHOWROOM ,NEW SHANTI NAGAR ,SHANKAR NAGAR ,RAIPUR ,PIN -492007
6	ZONAL OFFICE, SAMBALPUR	INDIAN BANK, ZONAL OFFICE SAMBALPUR, 1ST FLOOR SHYAM ARCADE ,KHETRAJPUR ,PHONE : 0663-3500368 ,SAMBALPUR,PIN -768003
7	ZONAL OFFICE, VIJAYAWADA	INDIAN BANK, ZONAL OFFICE VIJAYAWADA, 262525 ,DURGIVARI STREET ,NRP ROAD GANDHINAGAR,VIJAYAWADA ,NTR ,ANDHRA PRADESH ,PIN -520003